

**SRU STEELS LIMITED**

CIN: L17300DL1995PLC107286

Regd. office: 416-417-432, Rajendra Jaina Tower-1, Plot No.18,  
Wazirpur Shopping Complex, Delhi-110052

Corporate office: A-48, Wazirpur Industrial Area, Delhi-110052

E-mail: srusteels@yahoo.in, Phone: 011-27474749, Website: www.srusteels.in,

**NOTICE OF THE 21ST ANNUAL GENERAL MEETING, E-VOTING INFORMATION AND BOOK CLOSURE**

Notice is hereby given that the 21<sup>st</sup> Annual General Meeting ("AGM") of the Members of the SRU Steels Limited ("the Company") will be held on Friday, 30<sup>th</sup> day of September, 2016 at 10:00 A.M. at the Registered office of the Company at 416-417-432, Rajendra Jaina Tower-1, Plot No. 18, Wazirpur Shopping Complex, Delhi-110 052, to transact the items of ordinary and special businesses as set out in the notice of the 21<sup>st</sup> AGM dated August 13, 2016.

The Electronic copies of the Notices of the 21<sup>st</sup> AGM and Annual Reports containing, inter alia, the Audited Financial Statements for financial year ended March 31, 2016 and Reports of the Auditors and Director's thereon, have been sent to all the members whose email IDs are registered with the Company/Depository Participant(s). Physical copies of the same have been sent to all other members at their registered address in the permitted mode. The dispatch of notice of AGM has been completed on September 05, 2016.

Members are hereby informed that the aforesaid Notice and Annual Report are available at the Company's website [www.srusteels.in](http://www.srusteels.in) and are also available for inspection during the business hours, at the registered office of the company upto the date Annual General Meeting.

In compliance with the provisions of Section 108 read with Rule 20 and 21 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Rules, 2015, Regulation 44 of the SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015 and clause 7.2.1 of the Secretarial Standard-2, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the Annual General Meeting by electronic means and the business may be transacted through e-voting services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by Central Depository Services (India) Limited ("CDSL").

All members are hereby informed that:

1. The business as set out in the 21<sup>st</sup> Notice of AGM may be transacted through voting by electronic means;
2. The remote e-voting shall commence at 9:00 A.M. (IST) on Tuesday, September 27, 2016 and will end at 5:00 P.M. (IST) on Thursday, September 29, 2016. The e-voting shall not be permitted beyond 05:00 P.M (IST) on September 29, 2016. The e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.
3. The shareholders holding shares either in physical form or in dematerialized form as on September 23, 2016, being cut-off date, only shall be entitled to avail the facility of Remote E-voting as well as voting in the AGM.
4. Any person who becomes member of the Company after dispatch of the Notice of the meeting and holding shares as of the cut-off date i.e. September 23, 2016 may obtain the Login Id and password by sending a request to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com). The detailed procedure for obtaining Login Id and password is also provided in the Notice of the meeting which is available on the Company website ([www.srusteels.in](http://www.srusteels.in)) and CDSL website ([www.evotingindia.com](http://www.evotingindia.com)). However if the member is already registered with CDSL for e-voting then the existing user ID and password can be used for casting the vote through remote e-voting.
5. The voting rights of the members shall be in proportion to their share of the paid equity share capital of the company as on the cut-off date i.e. September 23, 2016.
6. The facility for voting through ballot paper will also be made available at the AGM and Members attending the AGM, who have not already cast their vote by Remote E-voting shall be entitled to participate and vote at the venue of the AGM through ballot paper.
7. The members who have cast their vote by Remote E-voting may attend the AGM but shall not be entitled to cast their vote again.
8. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date i.e. September 23, 2016 shall be entitled to avail the facility of remote e-voting or voting through polling paper at the AGM.
9. For the process and manner of the E-Voting members may go through the instructions in the Notice of 21<sup>st</sup> AGM. The Annual Report, Notice of the AGM of the company and other documents are also available on the Company's website [www.srusteels.in](http://www.srusteels.in) and website of Central Depository Services (India) Limited (CDSL) [www.evotingindia.com](http://www.evotingindia.com).
10. In case of any queries, members may refer to the 'Frequently Asked Questions' (FAQs) for shareholders and 'e-voting manual' available at [www.evotingindia.com](http://www.evotingindia.com) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
11. Members may address their queries/grievances connected with respect to e-voting to Mr. Rakesh Dalvi, Deputy Manager, Central Depository Services (India) Limited, 16<sup>th</sup> Floor, Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai-400001, Email: [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or call on Toll Free no. 1800-200-5533.
12. Mr. Avinash Pandey, Company Secretary in Practice (Membership No. A28437) has been appointed as the Scrutinizer for conducting the e-voting process in a fair and transparent manner.
13. The results of the e-voting alongwith the results of poll conducted at the AGM alongwith report of Scrutinizer shall be declared on or after the AGM. The results declared along with the Scrutinizer's Report shall also be placed on the Company's website [www.srusteels.in](http://www.srusteels.in) and on the website of CDSL [www.evotingindia.com](http://www.evotingindia.com) within 48 hours from the conclusion of Annual General Meeting and the results shall be communicated to the Stock Exchanges, where the equity shares of the Company are listed.

Notice is further given pursuant to Section 91 of the Companies Act, 2013 and Rule made thereunder and Regulation 42 of the SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015 that the Register of Members and Share Transfer Books of the Company shall remain closed during the book closure period i.e. from Saturday, September 24, 2016 to Friday, September 30, 2016 (both days inclusive) for the purpose of the 21<sup>st</sup> Annual General Meeting.

**For SRU Steels Limited**

Sd/-

**Ramesh Agarwal**  
Managing Director  
DIN.00151223

Date: September 06, 2016

Place: New Delhi

